## Creating a Quick Link for Kaltura Classroom



Every course in Blackboard now has Kaltura Classroom available as a virtual meeting space. We encourage you to create quick access to your Kaltura Classroom by creating a link the Media Gallery in a prominent, accessible location near the top of a folder or content area.

- Navigate to the Course Content area where you wish to add your link and select Tools > More Tools from the toolbar at the top of the page. Choose Media Gallery from the list of options.
- 2. On the Edit Link page update:
  - a. Link Name to "Kaltura Classroom"
  - b. Text field to include a message such as, "Use this link to access Kaltura Classroom, which is our tool for synchronous communication. You will need to click on the **Join Meeting** button in the upper right hand corner to join our classroom. You can also go to Tools > Media Gallery to access our meeting room."

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Note: Feel free to edit this text, but we do encourage you to remind students to click "Join Meeting".